REQUEST FOR INFORMATION			
RFI NUMBER		DATE INITIATED  DATE RESPONSE REQUESTED	
TO:		FROM:	
WORK ORDER/	CONTRACT NUMBER	RBUILDING	NUMBER
REASON FOR REQUEST:INSUFFICIENT INFORMATIONENGINEERING CONFLICTALTERNATE PROPOSALOTHER(describe below)		ACTION REQUESTED: CLARIFICATION DIRECTION APPROVAL OTHER(describe below)	PROBABLE EFFECT: INCREASE COST DECREASE COST UNKNOWN COST NO COST EFFECT INCREASE TIME DECREASE TIME UNKNOWN TIME NO TIME EFFECT
REFERENCE:	DOCUMENT NUMBE	ER	REVISION NUMBER
REQUEST:			
		SIGNAT	URE/DATE

## Enterprise Electric Co.

## REQUEST FOR INFORMATION No. 00001

4204 Shannon Drive Baltimore, MD 21213 **Phone:** 410-488-8200 **Fax:** 410-488-6639

\_\_\_\_\_

TITLE:

Sample RFI

**DATE: 3/19/01** 

**PROJECT:** General Information

JOB:

TO:

SAIC Frederick

Project Management & Engineering

P.O. Box B (Bldg 350) Frederick, MD 21702-1201

STARTED:

COMPLETED:

ATTN:

James F Parsons PE

**REQUIRED:** 3/26/01

## REQUEST:

This is an example of a Request for Information submitted by a contractor.

What is the Basic Insulation Level of the distribution system components?

FMEP-P-0305 REV. 0 EXHIBIT A PAGE 2 OF 2

Requested By:Enterprise Electric Co.

Date:

3/19/01